## Republic of the Philippines

City of San Carlos

Negros Occidental

#### SHEET NO. 1

### INVITATION TO BID

## PURCHASE REQUEST NO: 1-24-04-0671

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

1.1

ITEM #	QTY.	UNIT	ARTICLES	U PRICE	TOTAL						
	Note: As per withdrawal basis										
1	500	ltrs	Diesel Fuel	100							
2	2 100 Itrs Premium Gasoline										
	- 1		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-								
PURPOS <mark>E</mark> :			For the use of Public Employment Service Office, this city.	TOTAL _							
Con	npany Name	/ Business N	ame & Address Name / Signature of Representatives	Form & Ar of Bid Se							

# **INSTRUCTION TO BIDDERS**

PURCI	HASE REQ	UEST NO	: 1-24-04-0671	A	DATE : April 8, 2024	4				
PURP	OSE:	FOR THE USE C	OF PUBLIC EMPLOYMENT	SERVICE	OFFICE, THIS CITY.					
OFFIC	Ε:	PESO	1	4		3				
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M. , April 30, 2024										
PLACE : BAC Secretariat Office/CMO Extension O										
			AMOUNT OF COM	TRACT	BID SE					
		U	BINGK		Cash/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)				
			: 38,11 <mark>9.0</mark>		762.38 :	1,905.95				
			TERMS	& COND	ITIONS					
TERMS & CONDITIONS										
1.		) Cash or <mark>cashier'</mark> s by a Univ <mark>ersal or</mark>	panied by a BID SECURITY s / Manager's Check issued Commercial Bank reasurer of San Carlos City.	32. i :	the following forms: Two percent (2%) of the Al	BC (See above)				
<ul> <li>b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above) issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.</li> </ul>										
	с	<ul> <li>Surety Bond calla demand issued b insurance compa certified by the Ir Commission as a</li> </ul>	able upon by a surety or any duly asurance authorized		Five percent (5%) of the Al	BC (See above)				
		to issue such see	of the foregoing	:	Proportionate to share forn to total amount of security	n with respect				
		Bid Securing Dee								
2.	Secure bid		om the BAC Secretariat Off nce No. 23-21, Series of 20		n-refundable fee of	P 500.00				
3.	Sample or	Brochures of the n	naterials (if required) shall b	e attached	I to the bid documents.					
4.	Your price	offer must be valic	l for 120 calendar days.							
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.									
6.	Submit Orr	nnibus Sworn State	ement duly notarized, togeth	ner with yo	ur bid.					
7.		nment reserves the ct based on RA 918	e right to reject any or all bid 84.	ls, declare	a failure of bidding or not av	ward				

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE